



UN Programme of Action Reporting Tool

Sierra Leone

2014

SECTION 1: POINTS OF CONTACT

Sources	National Coordination Agency
PoA II.4	<p>1. Has your country established a National Coordination Agency or other body responsible for policy guidance, research and monitoring of efforts to prevent, combat and eradicate the illicit trade in SALW in all its aspects?</p> <p>Yes</p> <p>a) Name of agency : Sierra Leone National Commission on Small Arms (SLeNCSA)</p> <p>b) Address : State Avenue, Freetown.</p> <p>c) Contact details :</p> <p>i) Contact person : Brig. (Rtd.) Modibo Leslie Lymon - Commissioner.</p> <p>ii) Telephone number(s) : +232 76 980219</p> <p>iii) Fax number :</p> <p>iv) Email : slencsa@gmail.com</p>
Sources	National Point of Contact
PoA II.5, 24	<p>2. Does your country have a National Point of Contact designated to act as a liaison on matters relating to the implementation of the UN Programme of Action on Small Arms (PoA)?</p> <p>Yes</p> <p>2.1. Details:</p> <p>a) Name : Lt. Col. (Rtd.) Mbade Sogo Bangura - Assistant Commissioner</p> <p>b) Organization or agency : Sierra Leone National Commission on Small Arms (SLeNCSA)</p> <p>c) Address : State Avenue, Freetown.</p> <p>d) Telephone number(s) : +232 78 706706</p> <p>e) Fax number :</p> <p>f) Email : mbadesogo@gmail.com</p>
ITI 25	<p>2.2 Is the National Point of Contact identified above also responsible for exchanging information and liaising on matters relating to the International Tracing Instrument (ITI)?</p> <p>Yes</p>
GGE Report para 63(ix)	<p>3. Is the National Point of Contact identified above in either Q. 2 or 2.3 also responsible for exchanging information and liaising on matters relating to brokering in SALW?</p> <p>Yes</p>

SECTION 2: MANUFACTURE

Sources	Laws, regulations and administrative procedures
PoA II.2	<p>4. Are there any SALW manufactured in your country?</p> <p>Yes</p> <p>4.1. Does your country have laws, regulations and/or administrative procedures to exercise effective control over the manufacture of SALW?</p> <p>Yes</p> <p>4.1.1 List laws, regulations and/or administrative procedures regulating the manufacture of SALW in your country</p> <p>1. The Arms and Ammunition Act 2012 2. The Sierra Leone Firearms Licensing Regulations</p> <p>4.1.2. Does your country license the manufacture of SALW?</p> <p>Yes</p>
PoA II.3	<p>4.1.3. Is illegal manufacture of SALW considered a criminal offence in your country?</p> <p>Yes</p>
Sources	Marking of manufacture
PoA II.7; ITI 8a	<p>4.2. Does your country require that SALW be marked at the time of manufacture?</p> <p>Yes</p>
ITI 8a	<p>4.2.1. What information is included in the marking (check relevant boxes)?</p> <p>a) Name of the manufacturer <input checked="" type="checkbox"/></p> <p>b) Country of manufacture <input checked="" type="checkbox"/></p> <p>c) Serial number <input checked="" type="checkbox"/></p> <p>d) Year of manufacture <input checked="" type="checkbox"/></p> <p>e) Weapon type/model <input checked="" type="checkbox"/></p> <p>f) Caliber <input checked="" type="checkbox"/></p> <p>g) Other <input type="checkbox"/></p>
ITI 10a	<p>4.2.2. What part of the SALW is marked?</p> <p>The Metal Parts</p> <p>4.2.3 Are there exceptions to the requirement to mark SALW at the time of manufacture?</p> <p>No</p>

Sources	Record-keeping by manufactures
PoA II.9; ITI 11	<p>4.3. Does your country require that manufacturers keep records of their activities?</p> <p>Yes</p>
ITI 12a	<p>4.3.1. What information must be recorded (check relevant boxes)?</p> <p>a) Quantity of SALW manufactured <input checked="" type="checkbox"/></p> <p>b) Type or model of SALW manufactured <input checked="" type="checkbox"/></p> <p>c) Markings applied to manufactured SALW <input checked="" type="checkbox"/></p> <p>d) Transactions (e.g. sales of manufactured and marked SALW) <input checked="" type="checkbox"/></p>

e) Other

Particulars of
Manufacturer's
employees

ITI 12a

4.3.2. How long must manufacturing records be kept?

Indefinitely

**Sources Actions taken during the reporting period**

PoA II.6

4.4. During the reporting period, was action taken against groups or individuals engaged in illegal manufacturing of SALW (e.g. prosecution)?

No

**International assistance**

PoA III.6

5. Does your country wish to request assistance in developing laws, regulations and/or administrative procedures regarding SALW manufacture?

No

**SECTION 3: INTERNATIONAL TRANSFERS****Sources Laws, regulations and administrative procedures**

PoA II.2, 12

6. Does your country have laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW?

Yes



PoA II.11

6.1. List laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW.

1. The Arms and Ammunition Act 2012 2. The Sierra Leone Firearms Licencing Regulations

Licensing and authorisation

PoA II.11

6.2. Does a person or an entity who transfers SALW require a licence or other form of authorisation to transfer SALW from/into your country?

Yes



PoA II.3

6.3. Is it a criminal offence to trade SALW without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation, in your country?

Yes



PoA II.11

6.4. Name the relevant international commitments that your Government applies or considers when assessing an application for export authorisation.

1. The UNPoA 2. ECOWAS Convention 3. The ATT 4. The ITI

6.5. What kind of documentation does your country require prior to authorising an export of SALW to another country?

PoA II.12

a) An end-user certificate (EUC) from the importing country

i) What elements does an end-user certificate in your country contain (check relevant boxes)?

1) Detailed description (type, quantity, characteristics) of the SALW or technology



2) Contract number or order reference and date



3) Final destination country



4) Description of the end-use of the SALW



5) Exporter's details (name, address and business name)



6) End-user information (name, position, full address and original signature)



7) Information on other parties involved in the transaction



8) Certification by the relevant government authorities of the authenticity of the end-user



9) Date of issue



10) Other



b) Other types of end-user documentation

Yes



PoA II.12

6.6. When exporting, does your country place any restriction on re-export of SALW?

No



6.7. Does your country verify or seek to authenticate EUCs or other types of end-user documentation provided?

Yes



6.7.1 Details:

By contacting manufacturer or supplier to verify details provided by importer.

6.8. Does your country have measures in place aimed at preventing the forgery and misuse of EUCs or other types of end-user documentation?

No



6.9. Does your country permit the export of SALW without a licence or under simplified procedure under certain circumstances?

No

**Post-delivery controls**

6.10. When exporting, does your country require a Delivery Verification Certificate (DVC) to confirm that SALW have reached their intended end-user or intended importer in the importing State?

No



6.11. After exporting, does your country verify or seek to authenticate DVCs provided?

No



6.12. When importing, does your country grant the right to the exporting State to conduct a physical check at the point of delivery?

Yes

**Sources Marking at import**

ITI 8b

6.13. Does your country require that SALW imported into your country be marked at the time of import?

No



Sources Record Keeping

PoA II.9; ITI 12

6.14. Does your country require that exporters and importers of SALW keep records of their activities?

Yes



6.14.1. What information must be recorded (check relevant boxes)?

- a) Quantity of SALW traded ☒
- b) Type or model of SALW traded ☒
- c) Markings appearing on transferred SALW ☒
- d) Transactions ☒
 - i) Identity of buyer/seller ☒
 - ii) Country SALW are to be delivered to or purchased from ☒
 - iii) Date of delivery ☒
- e) Other ☐

6.14.2. How long must records of transfers be kept?

Indefinitely



Sources Actions taken during the reporting period

PoA II.6

6.15. During the reporting period, was action taken against groups or individuals engaged in transferring SALW illegally (e.g. prosecution)?

No



International assistance

PoA III.6

7. Does your country wish to request assistance in developing laws, regulations or administrative procedures to exercise effective control over the export, import, transit or retransfer of SALW?

No



SECTION 4: BROKERING

Sources Laws, regulations and administrative procedures

PoA II.14

8. Does your country have laws, regulations and/or administrative procedures governing brokering of SALW?

Yes



8.1. List laws and/or administrative procedures regulating SALW brokering in your country.

1. The Arms and Ammunition Act 2012 2. The Sierra Leone Firearms Licensing Regulations

8.1.1 Are those laws and procedures part of the national arms export control system?

Yes



8.2. Does your country require registration of SALW brokers?

Yes



8.3 Does your country require a licence, permit or other authorisation for each brokering transaction?

Yes

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para 44

8.3.1. Are such applications for a licence, permit or other authorisation considered for approval on a case-by-case basis?

Yes



8.3.2. Are there exceptions to the requirement to hold a licence or authorisation for a brokering transaction?

No



8.3.2.1. Details (e.g. if the transaction is on behalf of the police or armed forces or other government officials)

8.3.3. What are the criteria for granting a licence, permit or other authorisation?

These criteria are listed in the Arms and Ammunition Act.

8.4 Does your country have measures to validate the authenticity of documentation submitted by the broker?

No



8.5 Is it a criminal offence in your country to engage in a SALW brokering transaction without a licence or authorisation, or to do so in a manner that is in contradiction to the terms of a licence or authorisation?

Yes



8.6 Does your country allow for sharing with other States such information as the disbarment of brokers and revocation of registration?

No



8.7 Does your country regulate activities that are closely associated with the brokering of SALW?

Yes



8.7.1. If so which of the following activities are regulated when undertaken in connection with the brokering of SALW (check relevant boxes)?

- a) Acting as dealers or agents ☒
- b) Providing technical assistance ☐

- | | |
|-----------------------|-------------------------------------|
| c) Training | <input type="checkbox"/> |
| d) Transport | <input checked="" type="checkbox"/> |
| e) Freight forwarding | <input checked="" type="checkbox"/> |
| f) Storage | <input checked="" type="checkbox"/> |
| g) Finance | <input type="checkbox"/> |
| h) Insurance | <input type="checkbox"/> |
| i) Maintenance | <input type="checkbox"/> |
| j) Security | <input checked="" type="checkbox"/> |
| k) Other services | <input type="checkbox"/> |

8.8 What penalties or sanctions does your country impose for illegal brokering activities?

Jail terms and Fines

Sources	Actions taken during the reporting period
	8.9 During the reporting period, was action taken against groups or individuals engaged in illegal brokering (e.g. prosecution)? <input type="button" value="No"/>

International assistance	
PoA III.6	9. Does your country wish to request assistance in developing laws, regulations or administrative procedures to regulate SALW brokering? <input type="button" value="No"/>

SECTION 5: STOCKPILE MANAGEMENT

Sources	Laws, regulations and administrative procedures																
PoA II.17	10. Does your country have standards and procedures relating to the management and security of SALW held by the armed forces, police or any other entity authorised to hold SALW? <input type="button" value="Yes"/>																
PoA II.17	10.1. If so, which of the following provisions are included in these standards and procedures (check relevant boxes)? <table border="0"> <tr><td>a) Appropriate locations for stockpiles</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>b) Physical security measures</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>c) Control of access to stocks</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>d) Inventory management and accounting control</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>e) Staff training</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>f) Security, accounting and control of SALW held or transported by operational units or authorised personnel</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>g) Procedures and sanctions in the event of theft or loss</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>h) Other</td><td><input type="checkbox"/></td></tr> </table>	a) Appropriate locations for stockpiles	<input checked="" type="checkbox"/>	b) Physical security measures	<input checked="" type="checkbox"/>	c) Control of access to stocks	<input checked="" type="checkbox"/>	d) Inventory management and accounting control	<input checked="" type="checkbox"/>	e) Staff training	<input checked="" type="checkbox"/>	f) Security, accounting and control of SALW held or transported by operational units or authorised personnel	<input checked="" type="checkbox"/>	g) Procedures and sanctions in the event of theft or loss	<input checked="" type="checkbox"/>	h) Other	<input type="checkbox"/>
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g) Procedures and sanctions in the event of theft or loss	<input checked="" type="checkbox"/>																
h) Other	<input type="checkbox"/>																

Sources	Surplus												
PoA II.18	10.2. Are there systems in place to conduct reviews of SALW stocks held by armed forces, police and other authorised entities to identify surplus or obsolete SALW? <input type="button" value="No"/>												
	10.3. How often/frequently are these reviews conducted?												
PoA II.18	10.4. When stocks are identified as surplus, what actions does your country take with regard to the surplus (check relevant boxes)? <table border="0"> <tr><td>a) Officially declare as surplus</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>b) Take out of service</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>c) Record by type, lot, batch, and serial number</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>d) Store separately</td><td><input type="checkbox"/></td></tr> <tr><td>e) Other</td><td><input type="checkbox"/></td></tr> </table>	a) Officially declare as surplus	<input checked="" type="checkbox"/>	b) Take out of service	<input checked="" type="checkbox"/>	c) Record by type, lot, batch, and serial number	<input checked="" type="checkbox"/>	d) Store separately	<input type="checkbox"/>	e) Other	<input type="checkbox"/>		
a) Officially declare as surplus	<input checked="" type="checkbox"/>												
b) Take out of service	<input checked="" type="checkbox"/>												
c) Record by type, lot, batch, and serial number	<input checked="" type="checkbox"/>												
d) Store separately	<input type="checkbox"/>												
e) Other	<input type="checkbox"/>												
	10.5. In disposing of the surplus stocks, which of the following methods may be used (check relevant boxes)? <table border="0"> <tr><td>a) Destruction</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>b) Sale to another State</td><td><input type="checkbox"/></td></tr> <tr><td>c) Donation to another State</td><td><input type="checkbox"/></td></tr> <tr><td>d) Transfer to another state agency</td><td><input type="checkbox"/></td></tr> <tr><td>e) Sale to civilians</td><td><input type="checkbox"/></td></tr> <tr><td>f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)</td><td><input type="checkbox"/></td></tr> </table>	a) Destruction	<input checked="" type="checkbox"/>	b) Sale to another State	<input type="checkbox"/>	c) Donation to another State	<input type="checkbox"/>	d) Transfer to another state agency	<input type="checkbox"/>	e) Sale to civilians	<input type="checkbox"/>	f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)	<input type="checkbox"/>
a) Destruction	<input checked="" type="checkbox"/>												
b) Sale to another State	<input type="checkbox"/>												
c) Donation to another State	<input type="checkbox"/>												
d) Transfer to another state agency	<input type="checkbox"/>												
e) Sale to civilians	<input type="checkbox"/>												
f) Sale or transfer to legal entities (e.g. museums, private security companies, etc.)	<input type="checkbox"/>												

g) Other ☐

10.5.1. If (a) Destruction is checked for Q.10.5, which of the following methods are used (check relevant boxes)?

- | | |
|-------------------------|-------------------------------------|
| i) Burning or melting | <input checked="" type="checkbox"/> |
| ii) Open-pit detonation | <input checked="" type="checkbox"/> |
| iii) Cutting/shredding | <input checked="" type="checkbox"/> |
| iv) Bending/crushing | <input type="checkbox"/> |
| v) Dumping at sea | <input type="checkbox"/> |
| vi) Burial on land | <input type="checkbox"/> |
| vii) Other | <input type="checkbox"/> |

Sources Actions taken during the reporting period

- | | | |
|-----------|--|--------------------------------------|
| PoA II.19 | 10.6. During the reporting period, has your country destroyed surplus stocks? | Yes <input type="button" value="v"/> |
| PoA II.20 | 10.6.1. How many SALW were destroyed? Include details on destruction.
Methods used were burning and shredding | |
| PoA II.20 | 10.6.2 Were any of these destruction activities carried out in public? | Yes <input type="button" value="v"/> |
| | 10.6.3. Any further comments regarding destruction? | |

International assistance

- | | | |
|------------------|---|--------------------------------------|
| PoA II.29; III.6 | 11. Does your country wish to request assistance in developing standards and procedures on stockpile management? | Yes <input type="button" value="v"/> |
| | 11.1. What kind of assistance do you require?
Construction of standard amouries, rehabilitation of old ones, and training of personnel | |
| | 11.2. Has your country developed a project proposal for assistance? | Yes <input type="button" value="v"/> |
| PoA III.6; 14 | 12. Does your country wish to request assistance in developing capacity for the destruction of weapons? | Yes <input type="button" value="v"/> |
| | 12.1. What kind of assistance do you require?
Procurement of destruction equipment | |
| | 12.2. Has your country developed a project proposal for assistance? | No <input type="button" value="v"/> |

SECTION 6: CONFISCATION, SEIZURE & COLLECTION

Sources Confiscation and seizure

- | | | |
|-------------|---|-------------------------------------|
| PoA II.23 a | 13. During the reporting period, has your country found, seized or confiscated any SALW under its jurisdiction? | No <input type="button" value="v"/> |
|-------------|---|-------------------------------------|

Sources Collection

- | | | |
|--|---|-------------------------------------|
| | 14. During the reporting period, did your country collect any SALW? | No <input type="button" value="v"/> |
|--|---|-------------------------------------|

International assistance

- | | | |
|-----------|---|-------------------------------------|
| PoA III.6 | 16. Does your country wish to request assistance in building capacity for confiscation and seizure of the illicit SALW? | No <input type="button" value="v"/> |
|-----------|---|-------------------------------------|

SECTION 7: MARKING AND RECORD KEEPING

Sources	Marking
PoA II.8	17. Does your country enforce measures to prevent the manufacture, stockpiling, transfer and possession of any unmarked or inadequately marked SALW? <input type="text" value="No"/>
ITI 8d	18. Does your country take measures to ensure that all SALW in the possession of government armed and security forces for their own use are duly marked? <input type="text" value="No"/>
ITI 8e	19. Does your country encourage manufacturers of SALW to develop measures against the removal or alteration of markings? <input type="text" value="No"/>

Record-keeping	
PoA II.9	20. Does your country have standards and procedures related to keeping of records for all marked SALW in its territory? <input type="text" value="No"/>

International assistance	
PoA III.6, ITI 27	21. Does your country wish to request assistance in building capacity for record-keeping? <input type="text" value="Yes"/>
	21.1. What kind of assistance do you require? Training on record-keeping
	21.2. Has your country developed a project proposal for assistance? <input type="text" value="No"/>

SECTION 8: INTERNATIONAL TRACING

Sources	Laws, regulations and administrative procedures
PoA II.10; ITI 14, 24	22. Does your country have procedures in place to trace SALW? <input type="text" value="No"/>

Sources	Cooperation with INTERPOL
PoA II.37; ITI 33	23. During the reporting period, has your country cooperated on the issue of tracing SALW with the International Criminal Police Organization (INTERPOL) ? <input type="text" value="No"/>

International assistance	
PoA II.36; III.6; ITI 27	24. Does your country wish to request assistance in developing procedures to trace SALW? <input type="text" value="No"/>
PoA III.10; ITI 28	25. Has your country considered providing assistance to examine technologies to improve the tracing and detection of illicit SALW? <input type="text" value="No"/>

SECTION 9: INTERNATIONAL COOPERATION & ASSISTANCE

Sources	Assistance requested / received / provided
PoA III.3, 6	26. During the reporting period, in addition to the assistance requested/received mentioned in the Sections 2-8 above, has your country requested / received / provided assistance to implement the PoA and ITI? <input type="text" value="No"/>

Any further comments on PoA and ITI, including implementation challenges and opportunities?

Additional information may be uploaded/attached, if necessary:

SECTION 10: VIEWS AND INFORMATION TO BE SUBMITTED

Views to be submitted pursuant to the Review Conference outcome

27. In the 2012 Review Conference Outcome document on the International Instrument to Enable States to Trace, in a Timely and Reliable Manner, Illicit Small Arms and Light Weapons (International Tracing Instrument), States undertook to “provide further information in their national reports, and to request the Secretary-General to submit an initial report, drawing on views of States, on experiences on the following issues, for their consideration at relevant future meetings decided upon at this Conference” (A/CONF.192/2012/RC/4, Annex II, B. 3(g)):

a) The implications of recent developments in small arms and light weapons manufacturing, technology and design for effective marking, record-keeping and tracing;

As at now Sierra Leone is not an SALW manufacturing and exporting country. Local manufacturers only manufacture shotguns for hunting purposes and the protection of farm crops and livestock. Therefore the implications of recent development in SALW manufacturing technology and design only apply to weapons of SALW imported for use by security forces. Because of their unsophisticated nature, locally manufactured shotguns are easy to mark and trace.

b) Practical steps to ensure the continued and enhanced effectiveness of national marking, record-keeping and tracing systems in the light of such developments;

c) Relevant practices in relation to international assistance and capacity-building, including ways to support the transfer, uptake and effective utilization of relevant tools and technologies.

Additional information may be uploaded/attached, if necessary:

Information on national marking practice

28. Pursuant to paragraph 31 of the International Tracing Instrument, States will provide the Secretary-General with the following information, updating it when necessary:

a) National marking practices related to marking used to indicate country of manufacture and/or country of import as applicable.

Additional information such as images and illustrations may be uploaded/attached, if necessary:

Note: Relevant information might have been provided in questions 4.2.1, 4.2.2 and 18.1 in this report.